

Our Savior Lutheran School Tuition Agreement and Payment Plan

For our child's Our Savior Lutheran School (OSLS) 2017-2018 academic school year enrollment, we agree to pay OSLS the annual tuition of \$_____ together with any and all fees. We submitted the non-refundable registration fee to insure the enrollment of our child, (Refer to the 2017-2018 Tuition and Fee Schedule)

Student Name: _____

Grade Level: _____

We understand and agree that our obligation to pay the tuition and fees assessed this academic year is unconditional and that no portion of such tuition or fees outstanding or paid will be refunded or cancelled notwithstanding our child's absence, withdrawal, or dismissal from OSLS. *[Parents/Guardians make tuition payments in advance. Refunds or dismissals, expulsions, or early withdrawals are made on a pro-rated basis according to the end of the month in which the withdrawal is made. We require a two-week written notice prior to withdrawal; regardless, we charge for the two weeks. We pro-rate according to days enrolled with a \$2.00/day surcharge added for early withdrawals or late entry.]*
The Application Fee and Registration Fee are NOT refundable nor transferable.

Four tuition payment options are available. *[Please carefully make your selection by checking the box next to your choice of program or payment plan. Make sure you select your program for your preschooler. For K-8, please indicate if day care is needed. You'll pay a \$20 service charge if you change your program or payment plan.]*

	ANNUAL PAYMENT – Tuition is payable in advance in a single installment and is due on July 1, 2017. <i>[If payment under this option is not received by the due date our account will be charged a \$40 late fee.]</i>
	SEMESTER PAYMENTS – Tuition is payable in advance in two (2) installments; the first payment is due on or before July 1, 2017, and the second installment is due on or before December 1, 2017. This option includes a \$50 handling fee payable in two installments. <i>[If payments under this option are not received by the due dates, our account will be charged a \$40 late fee.]</i>
	QUARTERLY PAYMENTS – Tuition is payable in advance in four (4) installments; the four payments are due on July 1, 2017, October 1, 2017, December 1, 2017, and March 1, 2018. There is a \$100 handling fee payable in four installments. <i>[If payments under this option are not received by the due dates, our account will be charged a \$40 late fee.]</i>
	MONTHLY PAYMENTS – Tuition is payable in advance in ten installments; each installment is due on the 1 st of each month starting July 1, 2017 and ending April 1, 2018. The option includes a \$250 handling fee, payable in ten installments. <i>[If payments under this option are not received by the due dates, our account will be charged a \$40 late fee.]</i> If choosing this option, you will be enrolled in the automatic deduction plan, please complete the enclosed form and attach a voided check or savings deposit slip.
	Please enroll our child in the Day Care Program. (Grades K-8) We will pay the additional fee for this. <div style="display: flex; justify-content: space-between; margin-top: 10px;"> _____ Before School Care \$780 _____ After School Care \$2040 _____ Both \$2480 _____ Early Dismissal Days only! \$250 </div>
	Please enroll our PRESCHOOLER in the following program. We will pay accordingly. <div style="display: flex; justify-content: space-between; margin-top: 10px;"> _____ 8:00 am – 12 noon \$6600 _____ 6:30 am – 3:00 pm \$7900 _____ 6:00 am – 6:00 pm \$9880 </div>

We have chosen our payment plan, and we have noted the payment schedule for our selection. There will be no billings and we will pay according to the schedule stated in the plan. Any Returned Checks will be assessed \$25. Any additional fees are due when incurred. Students may be suspended from classes if payments are not made in a timely manner.

Failure to pay all outstanding tuition and fee balances in full by April 15, 2018, will result in the release of our child from enrollment. All outstanding tuition balances will be due within 30 days if students are no longer enrolled for any reason. 8th Graders will not graduate unless all tuition fees and other delinquent accounts are paid by the above date. Delinquent accounts of released students will be turned over to a collection agency or referred to legal counsel for collection. In case action is taken, whether by court proceedings or otherwise, to collect any sum which may become due under the terms of this Agreement, the undersigned promise to pay in addition to any amounts owed plus interest, all costs of collection, including reasonable attorney and collection agency fees of 50% of the unpaid balance, and other expenses incurred by OSLS.

We also agree to accept Our Savior Lutheran School rules and regulations as stated in the Parent-Student Handbook.

Signatures are required of both Parents or Guardians who are financially responsible for the above mentioned student.

Father/Guardian Signature

Date

Mother/Guardian Signature

Date

**COMPLETE THIS SECTION FOR ENROLLMENT IN
THE MONTHLY AUTOMATIC DEDUCTION PLAN**

Last	First	Middle Initial	
Mailing Address	City	State	ZIP CODE
Home Telephone Number	Work Number	Cellular Number	
<p>Check the appropriate section:</p> <p style="text-align: center;"><u> X </u> New enrollment/authorization for the 2017-2018 academic year.</p>			
<p>PRIVACY/CONFIDENTIALITY: This Authorization Form is seen by the non-profit Lutheran organizations enrolled in Simply Giving® as well as by the Vanco Services employees who process it. In addition, participant name and address information may be provided to Thrivent Financial for Lutherans. Participant information will not be shared with any other organizations.</p>			
<p>Payments should be taken from:</p> <p style="margin-left: 40px;"><u> </u> Checking (attach a voided check)</p> <p style="margin-left: 40px;"><u> </u> Savings (attach a savings deposit slip)</p> <p style="margin-left: 40px;"><u> </u> Credit Card (Master Card or VISA)</p> <p>Routing No.: _____</p> <p>Account No: _____</p>		<p>I authorize Thrivent Financial for Lutherans and Vanco Services, LLC to automatically withdraw tuition payments from my account. I have attached a voided check or savings deposit slip. This authority will remain in effect until I give reasonable notification to terminate the authorization.</p> <p>Authorization Signature: _____</p> _____	

Attach a voided check or savings deposit slip.

If you have any questions regarding tuition, please call the Account Manager at 488-0000 ext. 222.