



**COMPLETE THIS SECTION FOR ENROLLMENT IN  
THE MONTHLY AUTOMATIC DEDUCTION PLAN**

(Return this form with your first payment due on July 1, 2015)

Last	First	Middle Initial	
Mailing Address	City	State	Zip Code
Home Telephone Number	Work Number	Cellular Number	
<p>Check the appropriate section:</p> <p align="center"><u>  X  </u> New enrollment/authorization for the 2015-16 academic year.</p>			
<p>PRIVACY/CONFIDENTIALITY: This Authorization Form is seen by the non-profit Lutheran organizations enrolled in Simply Giving® as well as by the Vanco Services employees who process it. In addition, participant name and address information may be provided to Thrivent Financial for Lutherans. Participant information will not be shared with any other organizations.</p>			
<p>Payments should be taken from:</p> <p align="center"> <input type="checkbox"/> Checking (attach a voided check)  <input type="checkbox"/> Savings (attach a savings deposit slip)  <input type="checkbox"/> Credit Card (Master Card or VISA)         </p> <p>Routing No.: _____</p> <p>Account No: _____</p>		<p>I authorize Thrivent Financial for Lutherans and Vanco Services, LLC to automatically withdraw tuition payments from my account. I have attached a voided check or savings deposit slip. This authority will remain in effect until I give reasonable notification to terminate the authorization.</p> <p>Authorization Signature:</p> <p>_____</p>	

**Attach a voided check or savings deposit slip.**

If you have any questions regarding tuition, please call the Account Manager at 488-0000 ext. 222.

# OUR SAVIOR LUTHERAN SCHOOL

School Year 2015-2016



Welcome to the 2015-2016 school year!

Please read the information below, as well as the enclosures and note the deadlines to return forms.

## **OPENING SCHEDULE: (Note that school will begin sessions on August 5<sup>th</sup>)**

Wed	July 29	<b>Orientation Day</b> , 7:00-10:00 a.m. OR 11:00 a.m. - 1:00 p.m. (Room 4 next to the office)
Wed	Aug 5	<b>First School Day</b> , K-8 Early Dismissal (pick-up 11:30 or 11:45 a.m.), Daycare until 6:00 p.m. – <b>bring sack lunch from home</b> , Preschool has Regular Hours
Thu	Aug 13	Back to School Night, PS - Grade 2 Parents, 6:30-8:00 p.m.
Fri	Aug 14	Back to School Night, Parents of grades 3-8 students, 6:30-8:00 p.m.
Wed	Aug 26	K-8 Early Dismissal (pick up 11:30 or 11:45 a.m.) Daycare until 6:00 p.m., Preschool has Regular Hours
Fri	Sep 4	Parent-Teacher Conferences-No School, No Day Care
Mon	Sep 7	Labor Day, No School
Mon	Sep 21	Picture Taking Day
Tue	Oct 27	Flu Inoculations Clinic (8:00-10:00 a.m.)

**ORIENTATION DAY:** (Also known as “Registration Day”) A **parent or legal guardian must attend** to submit contact information forms, health forms, lunch forms, payments, etc. **Incomplete forms will not be accepted.**

**You will need the following information:** Student’s Social Security Number, Physician or Clinic and phone number, and Names, Addresses, and Phone Numbers of at least 2 adults whom we may contact in case either parent cannot be reached. Students may not start school until forms are completed.

**NEW OR TRANSFERRING STUDENTS:** Submit to the office a **RELEASE FORM** from your former school and the **Health Form 14** showing TB clearance, physical exam and immunizations completed and updated.

**HEALTH RECORDS:** Returning students must have a TB clearance and a Physical Exam every 2 years.

**TUITION PAYMENTS:** Starting July 1, payments due on the 1<sup>st</sup> of the month with a 10-day grace period. Credit Card payments available **only online with added fees.** Refer to Fee Schedule.

**LUNCH ORDERS:** Opulicious Forms will be made available online as soon as it’s ready.

**Combine checks for siblings ok, but please fill out 2 separate order forms for each child.**

**SCHOOL UNIFORM RESALE, K-8:** Almost-new uniforms will be available for resale in Room 301

**SALES:** Bibles, Catechism Book, Protective Goggles, Phonics Plus (Cards & CD)

**ELEMENTARY DAYCARE:** Before School Care Drop-Off: Room 201 or 202. (Doors open @ 6:00 a.m.)

After School Care Room Assignments: Room 201 or 202 = PS, Room 203 = Gr. K-8

**Day Care students please remember to bring home lunch on half-days 11:30/11:45 dismissal.**

**PRESCHOOL:** Separate information attached.

