

Our Savior Lutheran School 2009-2010 Tuition Agreement and Payment Plan

For our child's Our Savior Lutheran School (OSLS) 2009-2010 academic school-year enrollment, we agree to pay OSLS the annual tuition of \$_____ together with any and all fees. We have already paid the \$500 non-refundable registration fee to insure the enrollment of our child,

Student's Name: _____, 2009-2010 Grade Level: _____.

We understand and agree that our obligation to pay the tuition and fees assessed this academic year is unconditional and that no portion of such tuition or fees outstanding or paid will be refunded or cancelled notwithstanding our child's absence, withdrawal, or dismissal from OSLS. Guardians make tuition payments in advance. Refunds for dismissals, expulsions, or early withdrawals are made on a pro-rated basis according to the end of the month in which the withdrawal is made. We require a two-week written notice prior to withdrawal; regardless, we charge for the 2 weeks. We pro-rate according to days enrolled with a \$2.00/day surcharge added. The Application Fee and Registration Fee are NOT refundable.

Four tuition payment options are available. *(Please carefully make your selection by checking the box next to your choice of payment plan. You'll pay a \$20 service charge to change your payment plan or program plan.)*

	<p>ANNUAL PAYMENTS – Tuition is payable in advance in a single installment and is due on July 1, 2009. [If payment under this option is not received by the due date our account will be charged a \$40 late fee.]</p>
	<p>SEMESTER PAYMENTS – Tuition is payable in advance in two (2) installments; the first payment is due on or before July 1, 2009, and the second installment is due on or before January 1, 2010. This option includes a \$40 handling fee payable in two installments. [If payments under this option are not received by the due dates, our account will be charged a \$40 late fee.]</p>
	<p>QUARTERLY PAYMENTS – Tuition is payable in advance in four (4) installments; the four payments are due on July 1, 2009, October 1, 2009, December 1, 2009, and March 1, 2010. There is a \$80 handling fee payable in four installments. [If payments under this option are not received by the due dates, our account will be charged a \$40 late fee.]</p>
	<p>MONTHLY PAYMENTS – Tuition is payable in advance in ten installments; each installment of \$_____ is due on the 1st of each month starting July 1, 2009, and ending April 1, 2010. The option includes a \$200 handling fee, payable in ten installments. [If payments under this option are not received by the due dates, our account will be charged a \$40 late fee.] If choosing this option, please complete the form on the back, enclose your first tuition check, and attach a voided check or savings deposit slip. You will be enrolled in the automatic deduction plan for the remaining 9 months (you will have paid for the 1st month with your first check).</p>
	<p>Please enroll our child in the Day Care Program (For K-8 only). We will receive and pay the fee for this.</p> <p style="text-align: center;"> <input type="checkbox"/> Before School Care <input type="checkbox"/> After School Care <input type="checkbox"/> Both <input type="checkbox"/> Early Dismissal Days only! </p>
	<p>Please enroll our preschooler in the following program. We have the fee schedule and will pay accordingly.</p> <p style="text-align: center;"> <input type="checkbox"/> 8:00 am – 12 noon <input type="checkbox"/> 6:30 am – 3:00 pm <input type="checkbox"/> 6:30 am – 5:30 pm </p>

We have chosen our payment plan and we have noted the payment schedule for our selection. We will not receive billings, and we will pay according to the schedule stated in the plan. A fee of \$20 will be assessed for any returned checks. Any additional fees are due when incurred. Students may be suspended if payments are not made in a timely manner.

Failure to pay all outstanding tuition and fee balances in full by May 15, 2010, will result in the release of our child from enrollment. Falling behind our chosen plan by 30 days also results in our child's release from enrollment. All outstanding tuition balances will be due within 30 days if students are no longer enrolled for any reason. 8th Graders will not graduate unless all tuition fees and other delinquent accounts are paid by May 15. Delinquent accounts of released students will be turned over to a collection agency or referred to legal counsel for collection.

In case action is taken, whether by court proceedings or otherwise, to collect any sum which may become due under the terms of this Agreement, the undersigned promise to pay, in addition to any amounts owed plus interest, all costs of collection, including reasonable attorney and collection agency fees of 50% of the unpaid balance, and other expenses incurred by Our Savior Lutheran School.

The undersigned also agree to accept the rules and regulations of "OSLS" as stated in the Parent-Student Handbook.

Signatures are required of both Parents or Guardians who are financially responsible for the above mentioned student.

Father/Guardian Signature

Date

Mother/Guardian Signature

Date

COMPLETE THIS SECTION FOR THE MONTHLY AUTOMATIC DEDUCTION PLAN

Last	First	Middle Initial	
Mailing Address		State	ZIP CODE
Home Telephone Number	Work Number	Cellular Telephone Number	
Check the appropriate section: <input checked="" type="checkbox"/> New enrollment/authorization for the 2009-2010 academic year.			
PRIVACY/CONFIDENTIALITY: This Authorization Form is seen by the non-profit Lutheran organizations enrolled in Simply Giving as well as by the Vanco Services® employees who process it. In addition, participant name and address information may be provided to Thrivent Financial for Lutherans. Participant information will not be shared with any other organizations.			
Payments should be taken from: <input type="checkbox"/> Checking (attach a voided check) <input type="checkbox"/> Savings (attach a savings deposit slip) Routing No.: _____ Account No: _____		I authorize Thrivent Financial for Lutherans and Vanco Services, LLC to automatically withdraw tuition payments from my account. I have attached a voided check or savings deposit slip. This authority will remain in effect until I give reasonable notification to terminate the authorization. Authorization Signature: _____	

**Attach a voided check or savings deposit slip.
Enclose your first payment.**